

MANAGEMENT BASICS

COMPANY	YEARS IN BUSINESS	STAFF STATS			PROPERTIES MANAGED	PORTFOLIO ADDITIONS JAN-OCT 2019		SIZE OF MANAGED PROPERTIES/UNITS					LOCATION OF MANAGED PROPERTIES								
		FULL-TIME EMPLOYEES	PRINCIPALS MANAGE PROPERTIES	FEMALE/MALE MANAGERS		PROPERTIES	UNITS	UNDER 30	31-100	101-200	201-300	OVER 300	MANHATTAN	BROOKLYN	BRONX	QUEENS	STATEN ISLAND	WESTCHESTER COUNTY	NASSAU COUNTY	SUFFOLK COUNTY	N/OTHER
AKAM Associates	37	187	Yes	33/34	236	11	1,790	16	65	83	44	28	203	16	0	16	0	0	1	0	0
Alexander Wolf & Company	56	32	Yes	2/10	85	9	686	10	55	15	3	2	13	0	0	5	0	1	49	17	0
All Area Realty Services	38	22	No	2/13	85	9	650	0	10	20	40	15	15	6	2	60	0	0	2	0	0
Argo Real Estate	67	66	No	11/4	84	6	6,300	27	37	12	4	4	58	2	2	20	0	2	0	0	0
Away Realty Management	20	10	Yes	1/3	22	2	26	7	15	0	0	0	0	22	0	0	0	0	0	0	0
Buchbinder & Warren	61	35	No	7/7	56	1	30	21	33	2	0	0	56	0	0	0	0	0	0	0	0
Camelot Property Management	13	12	NR	NR	27	6	75	20	7	0	0	0	25	0	0	0	0	0	0	0	0
Century Management Services	48	59	Yes	9/8	94	17	1,550	20	37	22	7	8	68	12	5	8	0	0	0	0	1
CFA Management	35	8	Yes	4/0	60	0	650	57	3	0	0	0	60	0	0	0	0	0	0	0	0
Choice New York Management	10	162	Yes	NR	200	140	4,000	90	50	40	5	1	50	125	0	25	0	0	0	0	0
Delkap Management	26	13	Yes	4/1	50	11	650	16	11	18	2	3	3	3	0	38	0	0	6	0	0
Douglas Elliman Property Management	107	280	Yes	27/35	362	16	825	74	152	76	32	28	302	12	5	35	0	2	2	3	1
EBMG	23	30	Yes	4/10	77	12	700	28	32	16	1	0	31	21	1	16	2	0	6	0	0
Einsidler Management	50+	40+	Yes	11/7	75	3	0	15	47	5	5	3	0	2	0	2	0	0	51	20	0
The Ferrara Management Group	6	33	Yes	7/9	77	9	860	17	31	16	12	1	1	1	5	6	0	62	0	0	2
Finger Management	12	20	Yes	4/7	74	5	190	37	35	2	0	0	49	5	13	0	0	7	0	0	0
FirstService Residential	33	400	No	83/77	520	0	0	134	207	101	37	41	244	172	15	86	2	0	0	0	1
Garthchester Realty	38	30	NR	NR	68	2	135	9	36	18	5	0	0	0	11	6	0	51	0	0	0
Gramatan Management	30	21	Yes	3/8	68	4	300	10	51	4	2	1	0	0	5	0	0	62	0	0	1
Gumley Haft	30	50	Yes	7/6	64	0	0	11	36	15	1	1	61	2	0	1	0	0	0	0	0
H.S.C. Management	43	32	Yes	3/12	132	11	230	121	5	5	1	0	114	24	19	4	0	6	0	0	0
Hoffman Management	30	15	Yes	1/5	65	5	450	2	32	24	4	3	65	0	0	0	0	0	0	0	0
Impact Real Estate Management	22	24	No	6/9	96	7	337	21	37	16	14	8	25	31	9	19	3	4	5	0	0
Jordan Cooper	20+	14	Yes	NR	NR	NR	NR	NR	NR	NR	NR	NR	NR	NR	NR	NR	NR	NR	NR	NR	NR
Kaled Management	90	40	Yes	2/5	27	2	0	3	14	6	3	1	1	0	0	23	0	0	2	1	0
Key Real Estate Associates	15	13	Yes	2/3	30	2	0	0	0	0	0	0	30	0	0	0	0	0	0	0	0
The Lovett Group	34	52	Yes	NR	90	5	250	0	0	0	0	0	22	5	2	61	0	0	0	0	0
Majestic Property Management	50	20	No	0/3	13	0	0	1	9	2	0	1	8	0	0	2	0	0	1	1	1
Maxwell-Kates	33	101	No	19/26	192	12	468	29	68	55	26	14	170	15	4	7	2	0	0	0	0
MD Squared Property Group	5	18	Yes	4/8	90	26	335	53	36	1	0	0	71	14	2	3	0	0	0	0	1
Merlot Management	21	5	Yes	3/0	26	0	0	19	7	0	0	0	26	0	0	0	0	0	0	0	0
Midboro Management	56	71	Yes	22/11	120	16	1,483	15	68	17	11	9	110	1	3	6	0	0	0	0	0
New Bedford Management	34	46	NR	11/9	160	8	600	59	78	20	2	1	93	50	7	9	1	0	0	0	0
Newgent Management	20	12	No	1/2	600	8	700	200	300	800	200	0	800	250	400	50	0	0	0	0	0
Orsid New York	64	89	Yes	11/27	148	5	354	11	82	38	9	8	122	2	2	20	1	0	1	0	0
Prime Locations	31	26	No	5/6	56	3	225	0	28	20	4	4	1	0	11	0	0	44	0	0	0
Rudd Realty	34	39	Yes	1/6	35	1	72	6	13	14	2	0	35	0	0	0	0	0	0	0	0
Sandberg Management	25	11	Yes	4/3	77	5	80	67	10	0	0	0	72	5	0	0	0	0	0	0	0
Sandra Greer R. E.	49	5	Yes	3/2	40	2	87	30	10	0	0	0	40	0	0	0	0	0	0	0	0
Siren Management	26	9	Yes	0/4	24	1	54	10	12	2	0	0	20	1	0	0	0	0	3	0	0
Stillman Management	34	46	No	7/15	93	4	300	2	35	47	4	3	0	0	3	0	0	80	0	0	10
Trion Real Estate Management	42	17	No	3/3	23	1	420	6	10	5	2	0	8	0	4	2	0	8	0	0	1
Tudor Realty Services	29	56	No	9/6	90	0	0	8	53	22	4	3	77	11	2	0	0	0	0	0	0
Vanderbilt Property Management	37	11	Yes	3/3	28	2	118	2	24	2	0	0	14	2	2	8	0	0	2	0	0
Venture NY Property Management	3	15	Yes	4/3	57	20	1,750	25	25	7	0	0	12	20	0	20	0	0	0	0	5
Veritas Property Management	13	22	Yes	5/5	114	8	433	58	51	4	1	0	78	3	32	1	0	0	0	0	0
Weber-Farhat Realty Management	33	8	Yes	1/4	27	2	40	17	9	1	0	0	26	0	1	0	0	0	0	0	0

KEY: NR = No Response

MANAGEMENT AND ANCILLARY FEES

COMPANY	MINIMUM MANAGEMENT FEE			BANK CHARGES		HOW ANCILLARY FEES ARE CALCULATED FOR CORPORATE FILINGS & NOTICES								ENERGY PURCHASE	PROJECT MANAGEMENT
	MINIMUM FEE	\$ MONTHLY PER UNIT MINIMUM	\$ ANNUAL PER BUILDING MINIMUM	LOCKBOX	BUILDING CHECKING ACCOUNT	1098 FORMS	SMOKE DETECTOR NOTIFICATION LETTERS	WINDOW GUARD NOTIFICATION LETTERS	FIRE SAFETY PLAN NOTICES	LEAD PAINT NOTICES	CARBON MONOXIDE DETECTOR NOTICES	LL 84 - ENERGY BENCHMARKING	REAL ESTATE ABATEMENT FORMS	IF OFFERED, WHAT METHOD IS USED?	IF PROVIDED, HOW IS IT BILLED?
AKAM Associates	NR	NR	NR	NR	NR	PU	INC	PU	PU	PU	INC	ADD	PU	In-house	Sep. billing
Alexander Wolf & Company	No	N/A	N/A	INC	Not INC	PU	Vendor+	Vendor+	PB	Vendor+	PU	Vendor+	PB	Contracted	Sep. billing
All Area Realty Services	No	N/A	N/A	INC	INC	PU	Vendor+	Vendor+	Vendor+	Vendor+	Vendor+	Vendor+	PU	No	Job Cost %
Argo Real Estate	Yes	N/A	\$40,000	INC	INC	PU	INC	PU	PU	PU	INC	INC	PU	Both	Job Cost %
Away Realty Management	Yes	\$400	\$1,500	Chg+	Not INC	INC	INC	INC	INC	INC	INC	INC	INC	Contracted	Job Cost %
Buchbinder & Warren	Yes	N/A	\$36,000	INC	Not INC	PU	PB	PB	PB	PB	PB	PB	NR	In-house	Job Cost %
Camelot Property Management	No	N/A	N/A	Not Used	Not INC	NR	NR	NR	NR	NR	NR	NR	NR	NR	Sep. billing
Century Management Services	Yes	N/A	\$40,000	INC	INC	PU	NR	PU	PU	PU	NR	Vendor+	PU	NR	Job Cost %
CFA Management	Yes	N/A	\$15,000	Not Used	Not INC	INC	INC	INC	INC	INC	INC	INC	INC	No	Not Offered
Choice New York Management	Yes	\$300	\$42,500	Chg+	INC	PU	PU	PU	PU	PU	PU	PB	PU	In-house	Sep. billing
Delkap Management	Yes	TBD	TBD	Not Used	INC	PU	PU	PU	PU	PU	PU	Vendor+	PU	Contracted	Sep. billing
Douglas Elliman Property Management	Yes	N/A	\$40,000	INC	INC	PU	PU	PU	PU	PU	PU	Vendor+	PU	Both	Sep. billing
EBMG	Yes	N/A	\$30,000	INC	Not INC	PU	PU	PU	PU	PU	PU	PB	INC	UC	Sep. billing
Einsidler Management	No	N/A	N/A	INC	INC	PU	PU	PU	PU	PB	PU	Vendor+	Vendor+	Contracted	Sep. billing
The Ferrara Management Group	No	N/A	N/A	INC	INC	Vendor+	Vendor+	Vendor+	Vendor+	Vendor+	Vendor+	Vendor+	ADD	Both	Sep. billing
Finger Management	Yes	\$31	\$15,000	Not Used	INC	Vendor+	Vendor+	Vendor+	Vendor+	Vendor+	Vendor+	PB	PB	Contracted	Sep. billing
FirstService Residential	No	N/A	N/A	INC	INC	NR	NR	NR	NR	NR	NR	NR	NR	In-house	Offered
Garthchester Realty	Yes	N/A	\$24,000	INC	Not INC	NR	NR	NR	NR	NR	NR	NR	NR	NR	Sep. billing
Gramatan Management	Yes	\$25	\$15,000	INC	INC	PU	INC	INC	INC	INC	INC	Vendor+	PU	Both	Sep. billing
Gumley Haft	No	N/A	N/A	INC	Not INC	PU	PU	PU	PU	PU	PU	Vendor+	PU	Contracted	Sep. billing
H.S.C. Management	Yes	NR	NR	Not Used	Not INC	INC	PU	PU	PU	PU	PU	PB	INC	Contracted	Not Offered
Hoffman Management	No	N/A	N/A	Chg+	Not INC	PU	PB	PB	PB	PB	INC	PB	PU	Both	INC
Impact Real Estate Management	No	N/A	N/A	INC	INC	PU	PU	PU	PU	PU	PU	Vendor+	Vendor+	Contracted	INC
Jordan Cooper	No	N/A	N/A	INC	Not INC	NR	NR	NR	NR	NR	NR	NR	NR	Both	Sep. billing
Kaled Management	Yes	N/A	\$38,000	INC	Not INC	PU	Vendor+	Vendor+	Vendor+	Vendor+	Vendor+	Vendor+	PU	No	Sep. billing
Key Real Estate Associates	Yes	NR	NR	Chg+	NR	PU	INC	ADD	ADD	ADD	INC	ADD	PU	Contracted	Offered
The Lovett Group	Yes	N/A	\$35,000	INC	Not INC	PU	INC	PU	PU	PU	INC	ADD	PU	Contracted	Not Offered
Majestic Property Management	Yes	\$25	\$10,000	INC	Not INC	PU	PU	PU	PU	PU	PU	Vendor+	INC	Contracted	Job Cost %
Maxwell-Kates	Yes	NR	NR	Chg+	Not INC	PU	PU	PU	PU	PU	PU	ADD	PU	Both	Not Offered
MD Squared Property Group	Yes	N/A	\$25,000	INC	INC	ADD	ADD	ADD	ADD	ADD	ADD	Vendor+	PB	Contracted	Sep. billing
Merlot Management	Yes	N/A	\$15,000	Not Used	Not INC	Vendor+	Vendor+	Vendor+	Vendor+	Vendor+	Vendor+	Vendor+	INC	Contracted	Offered
Midboro Management	Yes	N/A	\$45,000	INC	Not INC	Vendor+	Vendor+	Vendor+	Vendor+	Vendor+	Vendor+	Vendor+	Vendor+	Both	Sep. billing
New Bedford Management	Yes	\$1,800	\$21,600	Chg+	Not INC	PU	PU	PU	PU	PU	PU	PU	PU	Contracted	Sep. billing
Newgent Management	Yes	\$30	\$0	Chg+	INC	INC	Vendor+	Vendor+	Vendor+	Vendor+	Vendor+	Vendor+	Vendor+	Both	Sep. billing
Orsid New York	Yes	N/A	\$50,000	INC	INC	PU	PU	PU	PU	PU	PU	PB	PU	Both	Sep. billing
Prime Locations	Yes	N/A	\$24,000	INC	Not INC	PU	PU	PU	PU	PU	PU	Vendor+	PB	Contracted	Job Cost %
Rudd Realty	Yes	N/A	\$45,000	INC	INC	PU	PU	PU	PU	PU	PU	ADD	INC	Both	Job Cost %
Sandberg Management	Yes	N/A	\$15,000	Chg+	Not INC	PU	Vendor+	Vendor+	Vendor+	OUT+	OUT+	Vendor+	INC	Contracted	Not Offered
Sandra Greer R. E.	Yes	\$1,500	\$18,000	Not Used	Not INC	Vendor+	Vendor+	Vendor+	Vendor+	OUT+	OUT+	Vendor+	Vendor+	Contracted	Job Cost %
Siren Management	Yes	N/A	\$15,000	INC	INC	Vendor+	Vendor+	Vendor+	Vendor+	OUT+	OUT+	Vendor+	INC	UC	Not Offered
Stillman Management	Yes	\$300	\$25,000	INC	INC	Vendor+	Vendor+	Vendor+	Vendor+	OUT+	OUT+	Vendor+	PB	Both	Sep. billing
Trion Real Estate Management	Yes	N/A	\$24,000	Chg+	Not INC	PU	PU	PU	PU	PU	PU	ADD	ADD	Both	Job Cost %
Tudor Realty Services	Yes	N/A	\$50,000	INC	INC	ADD	INC	PU	PU	PU	INC	INC	INC	In-house	INC
Vanderbilt Property Management	Yes	N/A	\$20,000	INC	Not INC	PU	Vendor+	Vendor+	Vendor+	Vendor+	Vendor+	Vendor+	INC	No	Job Cost %
Venture NY Property Management	No	N/A	N/A	INC	INC	INC	PU	PU	PU	PU	PU	INC	INC	Both	Sep. billing
Veritas Property Management	Yes	N/A	\$24,000	INC	INC	PU	Vendor+	Vendor+	Vendor+	Vendor+	Vendor+	PB	PU	In-house	Sep. billing
Weber-Farhat Realty Management	Yes	N/A	\$1,000	NR	Not INC	PU	Vendor+	Vendor+	Vendor+	Vendor+	Vendor+	Vendor+	Vendor+	In-house	Sep. billing

KEY: NR = No Response N/A = Not Applicable **Abbreviations for Bank Charges:** INC = Included in management fee Chg+ = Separate charge **Abbreviation for Energy Purchase:** UC = Under Consideration
Abbreviations for Ancillary Fees: PU = Per Unit INC = Included in management fee Vendor+ = Vendor plus administration fee ADD = Additional flat fee OUT+ = Outsourced to vendor plus administration fee PB = Per Building

RISK – INTERNAL CONTROL – DIGITIZING – COMPLIANCE

COMPANY	RISK INSURANCE		WHICH OF THE FOLLOWING INTERNAL FINANCIAL CONTROLS DOES YOUR FIRM HAVE?					HOW MUCH OF YOUR BUSINESS IS DIGITIZED?			DO YOU HAVE A COMPLIANCE DEPARTMENT?
	CRIME	CYBER	TWO SIGNATURES ON BIG CHECKS	SYSTEM TO DETECT PAYMENT TO FICTITIOUS SUPPLIERS	BANK STATEMENT RECONCILIATION CONTROLS			WE HAVE A DOCUMENT MANAGEMENT SYSTEM	PERCENTAGE OF BUSINESS DIGITIZED	UNDIGITIZED DOCUMENTS	
					RECONCILERS MAY NOT SIGN CHECKS	RECONCILERS DO NOT HANDLE BANK DEPOSITS	RECONCILERS DON'T HAVE ACCESS TO CHECK SIGNING MACHINES OR PRINTING MATERIALS				
AKAM Associates	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	NR		Yes
Alexander Wolf & Company	Yes	NR	Yes	Yes	Yes	Yes	Yes	Yes	50%		No
All Area Realty Services	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	76%	orig stock cert	Yes
Argo Real Estate	Yes	Yes	Yes	Yes	Yes	Yes	NR	Yes	100%		Yes
Away Realty Management	Yes	No	Yes	Yes	Yes	No	Yes	Yes	100%		No
Buchbinder & Warren	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes	100%		Yes
Camelot Property Management	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	75%		NR
Century Management Services	Yes	Yes	NR	NR	Yes	Yes	Yes	Yes	100%		Yes
CFA Management	Yes	Yes	No	Yes	Yes	Yes	Yes	No	69%	stock cert/prop leases	No
Choice New York Management	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes	100%	paid bills/fire safety plan originals/orig prop leases/stock cert	Yes
Delkap Management	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	NR		Yes
Douglas Elliman Property Management	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	50%		Yes
EBMG	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	90%	orig prop leases	Yes
Einsidler Management	Yes	NR	Yes	Yes	Yes	Yes	Yes	Yes	NR		No
The Ferrara Management Group	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	100%		Yes
Finger Management	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	75%	stock cert/prop leases	Yes
FirstService Residential	Yes	Yes	Yes	Yes	Yes	Yes	Yes	NR	NR		Yes
Garthchester Realty	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	80%	shareholder files	NR
Gramatan Management	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes	70%	applications/audited financials/bylaws/house rules	Yes
Gumley Haft	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	95%		Yes
H.S.C. Management	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	80%	orig prop leases/bank statements/closing docs	No
Hoffman Management	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	100%		Yes
Impact Real Estate Management	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	100%		Yes
Jordan Cooper	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes	80%	prop leases/owner files/NYC permits	Yes
Kaled Management	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	90%	invoices/monthly billing	Yes
Key Real Estate Associates	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	30%	some sales packages	No
The Lovett Group	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	50%		Yes
Majestic Property Management	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes	50%		No
Maxwell-Kates	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	75%	prop leases	Yes
MD Squared Property Group	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes	85%	orig architectural plans/orig closing docs	Yes
Merlot Management	Yes	Yes	No	Yes	Yes	No	Yes	Yes	73%	payments/applications	No
Midboro Management	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	80%	prop leases/owner files	Yes
New Bedford Management	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	85%	shareholder & resident files/invoices/mgmt reports	Yes
Newgent Management	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	96%	some city filings	Yes
Orsid New York	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	90%	stock cert/prop leases/arch plans & specs	Yes
Prime Locations	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes	90%		No
Rudd Realty	Yes	NR	Yes	Yes	Yes	Yes	Yes	Yes	40%	building corporate files	No
Sandberg Management	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes	95%	some bill paying/mgmt agreements	Yes
Sandra Greer R. E.	No	No	No	Yes	Yes	Yes	Yes	Yes	90%	offering plans/applications	No
Siren Management	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	5%		No
Stillman Management	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	60%		No
Trion Real Estate Management	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes	100%		Yes
Tudor Realty Services	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	NR		Yes
Vanderbilt Property Management	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	75%	stock cert/prop leases	No
Venture NY Property Management	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	100%		Yes
Veritas Property Management	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	75%	prop leases/alteration plans/capital improvement docs	Yes
Weber-Farhat Realty Management	Yes	No	No	Yes	Yes	Yes	Yes	Yes	25%		No

KEY: NR = No Response

RESIDENT PAYMENTS

COMPANY	COMMON CHARGES/ MAINTENANCE PAYMENT OPTIONS			WHAT ARE THE ANCILLARY FEES THAT SHAREHOLDERS OR UNIT-OWNERS ARE RESPONSIBLE FOR?												
	CREDIT CARDS	ACH	CHECKS	SALES APPLICATION	CREDIT REPORT	TRANSFER FEE (NAME CHANGE)	FINANCING FEE (FOR PURCHASER)	BACKGROUND CHECKS	LOST STOCK & LEASE	REFINANCE FEE (FOR CURRENT OWNER)	POWER OF ATTORNEY	CLOSING FEES	SUBLET APPLICATION (PRIOR TO NEW RENT LAWS)	MINOR ALTERATION PLANS (IF APPLICABLE)	MAJOR ALTERATION PLANS	
AKAM Associates	Yes	Yes	Yes	NR	NR	NR	NR	NR	NR	NR	NR	NR	NR	NR	NR	
Alexander Wolf & Company	Yes	Yes	Yes	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
All Area Realty Services	Yes	Yes	Yes	\$450	\$110	\$300	\$300	\$110	\$200	\$350	\$100	\$600	\$450	\$150	NR	
Argo Real Estate	Yes	Yes	Yes	NR	NR	NR	NR	NR	NR	NR	NR	NR	NR	NR	NR	
Away Realty Management	Yes	Yes	Yes	\$450	\$50	\$450	NR	\$50	\$200	\$450	No Chg+	\$450	\$450	\$100	\$200	
Buchbinder & Warren	No	Yes	Yes	\$300	\$0	\$800	\$250	\$0	\$300	\$250	\$0	\$800	\$300	\$0	\$500	
Camelot Property Management	Yes	Yes	Yes	\$500	\$75	TBD	\$0	Inc CR\$	No Chg+	No Chg+	No Chg+	TBD	No Chg+	TBD	TBD	
Century Management Services	Yes	Yes	Yes	NR	NR	NR	NR	NR	NR	NR	NR	NR	NR	NR	NR	
CFA Management	No	Yes	Yes	\$500	\$150	\$750	\$450	\$35	\$450	\$450	\$0	\$750	\$500	\$350	\$500	
Choice New York Management	Yes	Yes	Yes	Varies	Inc App\$	Varies	Varies	Inc App\$	Varies	Varies	Varies	Varies	Varies	Varies	\$0	Varies
Delkap Management	Yes	Yes	Yes	\$500	\$70	\$200	Inc App\$	\$70	\$200	\$200	TBD	Varies	\$350	\$200	\$300	
Douglas Elliman Property Management	Yes	Yes	Yes	NR	NR	NR	NR	NR	NR	NR	NR	NR	NR	NR	NR	
EBMG	Yes	Yes	Yes	\$550	\$100	\$550	\$350	\$100	\$200	\$350	\$200	\$600	\$350	\$0	\$350	
Einsidler Management	Yes	Yes	Yes	UReq	UReq	UReq	UReq	UReq	UReq	UReq	UReq	UReq	UReq	UReq	UReq	
The Ferrara Management Group	Yes	Yes	Yes	\$350-\$550	\$125	\$550	N/A	Inc CR\$	\$150-\$200	\$150-\$200	\$150-\$200	N/A	NR	\$150-\$200	\$350-\$500	
Finger Management	Yes	Yes	Yes	\$350-\$500	\$100	\$250	N/A	\$100	\$250-\$350	Percentage	\$150	\$500	\$250	N/A	\$350	
FirstService Residential	Yes	Yes	Yes	NR	NR	NR	NR	NR	NR	NR	NR	NR	NR	NR	NR	
Garthchester Realty	Yes	Yes	Yes	NR	NR	NR	NR	NR	NR	NR	NR	NR	NR	NR	NR	
Gramatan Management	Yes	Yes	Yes	\$400	\$20	NR	\$100	\$20	NR	\$100	NR	NR	\$300	NR	\$150	
Gumley Haft	Yes	Yes	Yes	NR	NR	NR	NR	NR	NR	NR	NR	NR	Varies	Varies	Varies	
H.S.C. Management	No	Yes	Yes	NR	At Cost	OUT	OUT	At Cost	OUT	\$100+	OUT	OUT	N/A	\$100+	\$100+	
Hoffman Managment	No	Yes	Yes	\$500	Inc App\$	\$950	\$500	\$100	\$750	\$175-\$425	\$0	\$950	\$500	\$425	\$624	
Impact Real Estate Management	Yes	Yes	Yes	\$500	Inc App\$	\$500	\$400	Inc App\$	\$500	\$200	\$750	\$900	\$350	NR	\$750	
Jordan Cooper	Yes	Yes	Yes	NR	NR	NR	NR	NR	NR	NR	NR	NR	NR	NR	NR	
Kaled Management	No	Yes	Yes	\$600	\$100	\$500	NR	NR	\$500 each	\$200	NR	\$600	\$450	\$500	\$500	
Key Real Estate Associates	Yes	Yes	Yes	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
The Lovett Group	Yes	Yes	Yes	\$400	\$75	\$750	\$250	\$200	\$500	\$500	\$500	\$750	\$400	\$250	\$1,000	
Majestic Property Management	No	Yes	Yes	\$350	\$75	350	\$200	\$75	\$150	\$200	NR	NR	\$350	NR	NR	
Maxwell-Kates	Yes	Yes	Yes	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
MD Squared Property Group	Yes	Yes	Yes	\$1,000	Inc App\$	\$800	\$350	Inc App\$	\$800	\$350	Inc App\$	\$1,000	\$500	\$400	\$1,000	
Merlot Management	No	No	Yes	\$500	\$35	\$300	\$300	\$0	\$0	\$0	\$0	\$600	\$450	NR	\$250	
Midboro Management	Yes	Yes	Yes	\$500	\$110	\$500	\$300	\$110	\$700	\$350	\$100	\$750	\$350	\$0	\$500	
New Bedford Management	Yes	Yes	Yes	\$650	\$125	\$150	\$75	\$75	\$300	\$250	\$0	\$750	\$250	\$300	\$650	
Newgent Management	Yes	Yes	Yes	\$150	\$20	\$450	\$0	\$20	\$30	Varies	\$50	\$450	\$0	\$150	\$350	
Orsid New York	Yes	Yes	Yes	\$700	\$100	\$500	\$400	\$200	\$600	\$250-\$400	\$200	\$750	\$400	\$200-\$500	\$1,000	
Prime Locations	Yes	Yes	Yes	\$500	Inc App\$	\$700	\$275	Inc App\$	\$250	\$275	\$100	\$700	\$500	\$250	\$500	
Rudd Realty	No	Yes	Yes	\$700	\$100	\$300	\$300	\$125	\$150	\$300	\$150	\$600-\$750	\$400	\$600	\$1/sq. ft.	
Sandberg Management	Yes	Yes	Yes	\$500	\$75	\$600	\$450	\$25	\$600	\$300	\$200	\$1,000	\$500	\$0	\$500	
Sandra Greer R. E.	Yes	Yes	Yes	\$750	NR	\$950	NR	NR	\$250	\$350	\$250	\$950	\$450	\$500	\$750	
Siren Management	No	Yes	Yes	\$500	N/A	\$350	\$150	\$20	\$250	\$150	N/A	\$650	\$450	N/A	\$350-\$500	
Stillman Management	Yes	Yes	Yes	\$300	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$400	\$250	\$150	\$150	
Trion Real Estate Management	Yes	Yes	Yes	NR	NR	NR	NR	NR	NR	NR	NR	NR	NR	NR	NR	
Tudor Realty Services	Yes	Yes	Yes	\$750	Incl+	\$750	\$300	Incl+	\$400	\$300	\$200	\$750	\$600	\$250	\$250+ArchFee	
Vanderbilt Property Management	Yes	Yes	Yes	\$500	\$25	\$300	\$300	UReq	\$300	\$300	\$300	\$600	\$500	\$500	\$500	
Venture NY Property Management	Yes	Yes	Yes	\$250	\$40	\$250	\$150	\$50	\$50	\$150	\$150	\$275	\$100	\$0	\$0	
Veritas Property Management	Yes	Yes	Yes	\$400	\$20	\$700	\$100	NR	NR	\$100	NR	NR	\$350	NR	\$300	
Weber-Farhat Realty Management	Yes	Yes	Yes	\$750	\$150	\$500	\$250	\$150	\$250	\$250	\$0	\$750	\$500	\$0	\$150	

KEY: NR = No Response N/A = Not Available UReq = Upon Request Inc App\$ = Included in application fee Inc CR\$ = Included with Credit Report OUT = Outsourced No Chg+ = No Additional Charge Incl+ = Included or \$50

DIGITAL CAPABILITIES

COMPANY	DOES YOUR COMPANY HAVE A WEBSITE?	WHAT ARE YOUR COMPANY'S WEBSITE CAPABILITIES?							SOCIAL MEDIA			
		WEBSITE PURPOSE	CLIENT LOGIN	PAYMENT PORTAL	BUILDING DOCS & FORMS	FINANCIAL INFO - CURRENT & HISTORICAL	STAFF DIRECTORY & CONTACT INFO	NEWSLETTERS	FACEBOOK	TWITTER	LINKEDIN	INSTAGRAM
AKAM Associates	Yes	Branding/Portal	Boards	Yes	Not Offered	Both Offered	Yes	Yes	Yes	Yes	Yes	Yes
Alexander Wolf & Company	Yes	Branding/Portal	Boards	Yes	Board	Current Only	Yes	Not Offered	Yes	No	Yes	No
All Area Realty Services	Yes	Branding/Portal	Res/Bds	Yes	Res/Bds	Both Offered	Not Offered	Not Offered	Yes	No	Yes	Yes
Argo Real Estate	Yes	Branding	Res/Bds	Yes	Res/Bds	Both Offered	Yes	Yes	Yes	Yes	Yes	Yes
Away Realty Management	Yes	Branding/Portal	Residents	Yes	Residents	Both Offered	Yes	Yes	No	No	No	No
Buchbinder & Warren	Yes	Branding	Not Offered	NR	NR	NR	NR	NR	Yes	No	Yes	Yes
Camelot Property Management	Yes	NR	NR	Yes	NR	NR	NR	NR	NR	NR	NR	NR
Century Management Services	Yes	Branding/Portal	Boards	Yes	NR	Both Offered	Yes	Yes	No	Yes	Yes	No
CFA Management	No	N/A	N/A	NR	NR	NR	NR	NR	No	No	No	No
Choice New York Management	Yes	Branding/Portal	Boards	Yes	Not Offered	Not Offered	Not Offered	Not Offered	Yes	No	Yes	Yes
Delkap Management	Yes	Branding/Portal	Nof Offered	Yes	Not Offered	Not Offered	Yes	Not Offered	No	No	No	No
Douglas Elliman Property Management	Yes	Branding	Nof Offered	Yes	Res/Bds	Both Offered	To Bds Only	Yes	Yes	Yes	Yes	Yes
EBMG	Yes	Branding/Portal	NR	Yes	Residents	Both Offered	Not Offered	Not Offered	Yes	Yes	Yes	Yes
Einsidler Management	Yes	Branding	Not Offered	Yes	Res/Bds	Not Offered	Yes	Yes	Yes	Yes	Yes	No
The Ferrara Management Group	Yes	Branding/Portal	Res/Bds	Yes	Res/Bds	Both Offered	Yes	Yes	No	No	No	No
Finger Management	Yes	Branding/Portal	Res/Bds	Yes	Res/Bds	Both Offered	Yes	NR	Yes	Yes	Yes	Yes
FirstService Residential	Yes	Branding/Portal	NR	NR	NR	NR	NR	NR	Yes	Yes	Yes	No
Garthchester Realty	NR	NR	NR	NR	NR	NR	NR	NR	NR	NR	NR	NR
Gramatan Management	Yes	Branding/Portal	Not Offered	Yes	Residents	Historical Only	Yes	Not Offered	No	Yes	No	No
Gumley Haft	Yes	Branding	Residents	Yes	Not Offered	Not Offered	Yes	Not Offered	Yes	Yes	Yes	No
H.S.C. Management	Yes	Branding/Portal	Residents	Yes	Not Offered	Not Offered	Not Offered	Not Offered	Yes	No	Yes	Yes
Hoffman Management	Yes	Branding/Portal	Res/Bds	Yes	Residents	Both Offered	Yes	Yes	No	No	No	No
Impact Real Estate Management	Yes	Branding/Portal	Res/Bds	Yes	Res/Bds	Both Offered	Yes	Yes	Yes	Yes	Yes	Yes
Jordan Cooper	Yes	Branding	NR	NR	NR	NR	NR	NR	No	No	No	No
Kaled Management	Yes	Branding/Portal	Boards	Yes	Residents	Both Offered	Yes	NR	No	No	No	No
Key Real Estate Associates	Yes	Branding	NR	NR	NR	NR	NR	Not Offered	No	No	NR	NR
The Lovett Group	Yes	Branding/Portal	Residents	Yes	Residents	NR	NR	NR	Yes	No	Yes	No
Majestic Property Management	Yes	Branding/Portal	Residents	Yes	Residents	Current Only	Yes	Yes	No	No	No	No
Maxwell-Kates	Yes	Branding/Portal	Res/Bds	Yes	Res/Bds	Both Offered	Yes	Yes	Yes	Yes	Yes	Yes
MD Squared Property Group	Yes	Branding/Portal	Not Offered	Yes	Residents	Both Offered	Yes	Not Offered	Yes	Yes	Yes	Yes
Merlot Management	Yes	Branding	Not Offered	Not Offered	Not Offered	Not Offered	To Bds Only	Not Offered	No	No	No	No
Midboro Management	Yes	Branding/Portal	Res/Bds	Yes	Res/Bds	Both Offered	Yes	Yes	Yes	Yes	Yes	Yes
New Bedford Management	NR	NR	Res/Bds	Yes	Res/Bds	Both Offered	Yes	Yes	Yes	No	No	No
Newgent Management	Yes	Branding/Portal	Res/Bds	Yes	Res/Bds	Both Offered	Yes	NR	Yes	NR	Yes	NR
Orsid New York	Yes	Branding/Portal	Res/Bds	Yes	Res/Bds	Historical Only	Yes	Not Offered	No	No	No	No
Prime Locations	Yes	Branding/Portal	Res/Bds	Yes	Res/Bds	Both Offered	Not Offered	Yes	No	No	Yes	No
Rudd Realty	Yes	Branding/Portal	Residents	Yes	Residents	Both Offered	Yes	Yes	No	No	No	No
Sandberg Management	Yes	Branding/Portal	Res/Bds	Yes	Res/Bds	Both Offered	NR	NR	Yes	No	Yes	No
Sandra Greer R. E.	Yes	Branding	Not Offered	Yes	Not Offered	Not Offered	Not Offered	Not Offered	No	No	No	No
Siren Management	Yes	Branding/Portal	Boards	Not Offered	Not Offered	Current Only	Not Offered	Yes	No	No	No	No
Stillman Management	Yes	Branding/Portal	Res/Bds	Yes	Res/Bds	Both Offered	Yes	NR	Yes	No	Yes	No
Trion Real Estate Management	Yes	Branding/Portal	NR	Yes	NR	NR	Yes	NR	Yes	Yes	Yes	Yes
Tudor Realty Services	Yes	Branding/Portal	Res/Bds	Yes	Res/Bds	Both Offered	Yes	Yes	Yes	No	Yes	Yes
Vanderbilt Property Management	Yes	Branding/Portal	Res/Bds	Yes	Res/Bds	Historical Only	Not Offered	Not Offered	Yes	Yes	Yes	Yes
Venture NY Property Management	Yes	Branding/Portal	Residents	Yes	NR	NR	NR	NR	Yes	No	No	Yes
Veritas Property Management	Yes	Branding/Portal	Res/Bds	Yes	Res/Bds	Both Offered	Yes	Yes	Yes	Yes	No	No
Weber-Farhat Realty Management	Yes	Branding/Portal	Res/Bds	NR	Res/Bds	Both Offered	To Bds Only	Not Offered	No	No	No	No

KEY: NR = No Response N/A = Not Applicable